

# Housing Hotline

Clarksville Housing Authority  
605 Lucas Street  
Clarksville, AR 72830

*Shelly Wood, Executive Director*



# November 2022

Phone (479) 754-3564

Fax (479) 754-3963

## Office CLOSED:

November 11 – Veteran's Day

November 24 & 25 – Thanksgiving

November 30 – At noon for End of Month Processing

**Annual Inspection Work Orders** – Maintenance will be in units throughout the month to complete the necessary Annual Inspection Work Orders. If you have a date or time this is not convenient, please let us know. Otherwise, consider this your **Notice of Entry**.



**Daylight Savings Time Ends** – Daylight Savings Time ends November 6<sup>th</sup> at 2:00am, so be sure to set your clocks back one hour before bed.

**Space Heaters** – Space heaters are fire hazards and are not allowed. If more heat is needed, you may turn up the thermostat or use an extra quilt or blanket.

**Buyer Beware of Bedbugs** – Please BE PICKY when someone gives you used furniture, clothing, or bedding. Also, be EXTRA careful when RENTING furniture. If someone is giving you a used mattress...slow down, examine the seams of the mattress. If you are not sure, then ask someone else to look. Do not take upholstered furniture/bedding into your home without checking for bed bugs. If you are not sure, call the office during regular working hours and maintenance can examine BEFORE you put the furniture inside.

**Under Sink Storage** – Be mindful when storing items under the kitchen and bathroom sinks so that area does not over fill. When that area does become over filled, the plumbing can get knocked loose and cause damage because it is not always easily noticeable at first. Tenants will be responsible for damage that occurs due to over storage under the sink.

**Veteran's Day Celebrations** – The Veteran's Day Parade AND Chili Cookoff is happening next Saturday, Nov. 5th!!! The Chili Cookoff at the Levee will immediately follow the 10am parade. FREE TO ENTER, FREE TO EAT!!! There will also be a FREE concert from 12pm-2pm. Join the Kraus family in honoring all who served.

**Heaters** – If you have not yet turned on your heater, please do so to make sure that it is working properly. If you have any issues, please call the office so a work order can be placed.

**From Maintenance** – Please be mindful of these items:

- **Disconnect all garden hoses** from outside water faucets before the first heavy frost/freeze. Any tenant whose frozen garden hose causes damage will be responsible for the cost of repair.
- **Do not leave your water hose hooked up or laying in the yard** because lawn care providers may not see your hose when mowing. If they run over the hose, you will be responsible for costs incurred to repair.
- **Do not bag leaves expecting maintenance to remove them.** You may rake leaves away from the side of your building; however, lawn care mulch the leaves when they mow – they do not remove bags.
- **Any trash and debris found in your yard is your responsibility, regardless of how it got in your yard.** Yards must be kept tidy without trash, toys, etc. laying around. If you see glass and can dispose of it safely, please do. If you cannot safely dispose of it, report it to the office and a work order will be placed.
- **Showers and bathtubs are the tenant's responsibility to keep clean.** Maintenance is NOT responsible for cleaning showers. Prevention is the best method. One way to prevent mildew buildup is to run the vent in the bathroom while you shower and even for a little while after to help dry up the moisture that remains. Try cleaning your shower while you are using the shower. Lysol with Peroxide is also a good cleaner to prevent mildew buildup.
- **Porches are the tenant's responsibility to keep clean.** Each tenant must sweep the floor and ceiling of their porch to remove any cobwebs and debris that may become piled up.
- **Heat lamps in storage units need turned on.** If the heat lamp does not work, please call the office so a work order can be placed.
- **Keep storage room doors closed.** This will help retain the heat from the heat lamp to keep pipes from bursting in freezing temperatures.
- **If you have any blocked egress, it needs to be unblocked.** This means anything blocking any windows should be moved. You may have something up to the windowsill, but not over it.



# November

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Rent Due	2	3	4	5
6 Daylight Savings Time Ends	7 Delinquent Letters	8	9 Late Fees	10	11 CLOSED Veteran's Day	12
13	14	15 Eviction Letters	16	17	18	19
20	21	22	23			26
27	28	29 Eviction Deadline	30 Office closed at Noon  Presto-X & Inspections			