

# Housing Hotline

Clarksville Housing Authority  
605 Lucas Street  
Clarksville, AR 72830

*Shelly Wood, Executive Director*



February  
2023

Phone (479) 754-3564

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## **Office CLOSED:**

Feb. 20 – President's Day

Feb. 28 – At Noon for End of Month Processing

\*\*\* If roads are bad due to ice/snow, please call the office before you visit, as we may not be open. \*\*\*

**Scholarships** - Scholarship awards are available to public housing residents, participants in rental assistance or similar programs, both heads of household and other family members. Visit [www.swnahro.org](http://www.swnahro.org) for more information. The deadline for this scholarship is March 24, 2023.

**Public Hearing** – Thank you to those who attended the annual public hearing on January 19<sup>th</sup>. Your questions and concerns were heard. A few of the topics discussed were:

Appliances • HVAC Equipment • Sidewalks  
Parking • Playground Equipment • Fencing  
Gazebos • Roof Replacement • Sitting Areas  
Windows • Maintenance Fees • Trashcan Pulls  
*Attached to this newsletter are the documents provided at the Public Hearing.*

**Trashcan Pulls** – A service that will no longer be provided is “trash can pulling”. This service is not something CHA will continue for several reasons, the two basics being labor costs and the consideration of the employee who has to leave their family time if Monday is a holiday. Residents have until July 1, 2023, to make arrangements for a family/friend/caretaker to assist with their trash can if they cannot take care of it themselves.

**Furniture** – When buying furniture, it is always a good idea to use caution, especially if you are buying secondhand furniture. Anytime you purchase secondhand furniture, if you call the office, maintenance will come check the furniture to make sure that it is free of bedbugs before you take it into your apartment. Like the old saying goes, “An ounce of prevention is worth a pound of cure.”

**Annual Inspections** – Maintenance will be in all units between **March 6<sup>th</sup> – March 10<sup>th</sup>** for Annual Inspections. Notice will be given again in the next newsletter, but please be aware this is coming.

**60-Day/Interim Re-Exams** – Attention: Residents on the sixty (60) day interim recertification schedule, please remember to keep your appointment and bring your **completed paperwork**. Re-Exams are February 15<sup>th</sup> and February 16<sup>th</sup>. It is **YOUR** responsibility to provide requested documentation. If you experience difficulties gathering your paperwork and/or keeping your appointment, you must contact the office before your appointment time. **Households that do not comply with their lease agreement will be set at flat rate.**

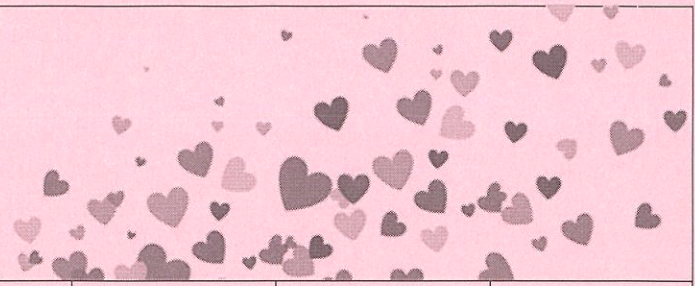
**Smoking** – Remember smoking in your unit, on your porches, or anywhere less than 25 feet away from the units is a smoking violation. A smoking violation can result in an eviction. This is not just limited to tenants, but also to any guest that a tenant has.


**Freezing Pipes** – When the temperature falls below 25°F, please remember the following:

- Open the doors to your kitchen sink and bathroom vanity.
- Turn the faucets in the kitchen sink, bathroom vanity, and shower/tub to a slow drip. (CHA pays for the water.)
- Leave the heat lamp in the storage room on if you have one. (Not all units are designed like that.)
- If you leave your unit overnight, please leave the heat on no lower than 60°F.
- Report any malfunctions occurring in your unit and do **not** allow family, friends, or outside “handymen” to attempt to “fix it for you”. You will be responsible for any damages caused by their repair efforts. **Call the office for a work order.**
- Keep garden hoses unhooked and put away. *Tenants are responsible for any damages caused by garden hoses that freeze while attached to the outside faucet.*
- Space heaters are not allowed due to fire hazards.



# FEBRUARY



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
<p><b>Celebrate National Wear Red Day®</b>            National Wear Red Day® is the first Friday in February. Wear red and encourage others to do the same. Help raise awareness that heart disease is the leading cause of death in the U.S. and largely preventable.</p>			<p><b>Rent Due</b></p>		<p><b>National Wear Red Day</b></p>	
5	6	7	8	9	10	11
		<p><b>Delinquent Letters</b></p>	<p><b>Late Fees</b></p>			
12	13	14	15	16	17	18
		<p><b>Eviction Letters</b></p> <p>Valentine's Day</p>	<p><b>60 Day Re-Exams</b></p>			
19	20	21	22	23	24	25
	<p><b>Office Closed</b></p> <p>President's Day</p>	<p><b>Eviction Deadline</b></p>	<p><b>Presto-X &amp; Inspections</b></p> 			
26	27	28	<p><b>Quiet Hours</b> – Quiet hours are from 10:00pm to 6:00am every night. Please be mindful and respectful of your neighbors.</p> <p><b>Guests</b> – Overnight guests are anyone who stays at your unit between the hours of 10:00pm and 6:00am. Any overnight guests must be registered at the office. If it is planned after business hours, you can call to report it the next business day. Remember tenants are only allowed fourteen (14) overnight guests per year. For anything over that, special approval must be given.</p>			



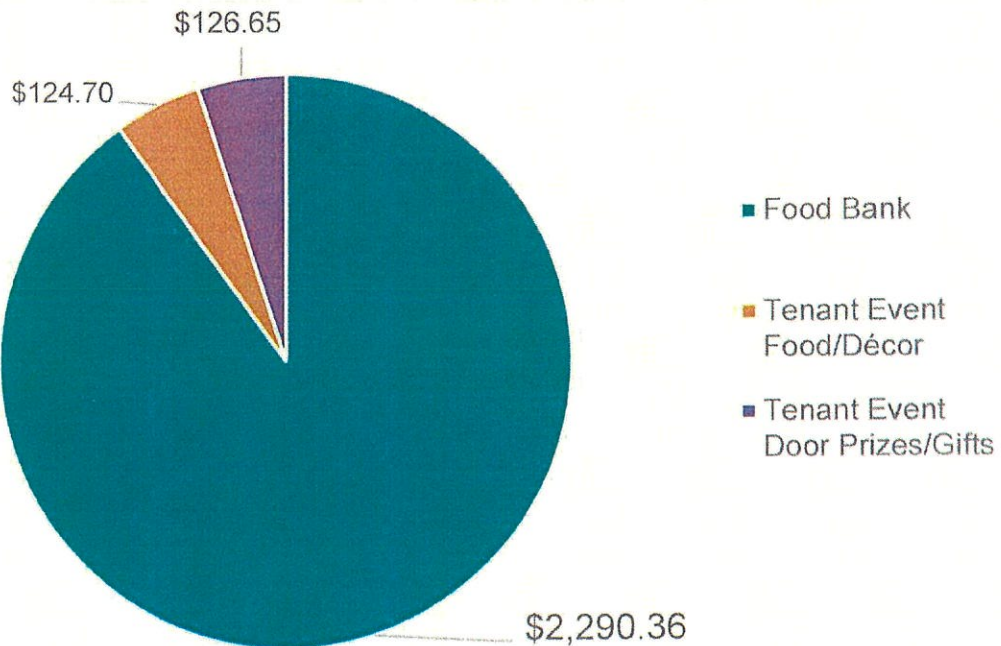


Event	Date	Attended
Disinfectant spray/cleaner give-away.	January - throughout the month	Do not have an actual count, tenants picked up as needed.
Valentines - 8 Door Prizes	2/22/2022	All public housing households. Staff drew for names from tenant list, making sure all areas of Housing had an opportunity to win. Tenant did not have to be present to win.
CHA Public Hearing	3/17/2022	8 Households participated for a total of 9 tenants.
Spring Cleaning/Easter Bingo	4/28/2022	12 Households participated for a total of 12 tenants.
Yard of the Month	May - throughout the month	All public housing households. A non biased member of the Clarksville community drove through our three areas of housing and selected 3 "winners" who received a gift cards.
Financial Planning	5/19/2022	3 households participated. Door prizes were donated, including \$50 cash.
Father's Day Coloring Cards	6/17/2022	0 - no one attended.
Ice Cream Social	7/14/2022	18 households participated for a total of 21 tenants
Food Bank Distribution	August - throughout annual reexam appointments	100 households accepted bags of groceries
Medicare & Five Wishes	9/8/2022	1 Household attended
Legal Aid	9/22/2022	1 Household attended
Hallow-weenie Bingo	10/12/2022	11 households participated for a total of 14 tenants
	November - no CHA specific events	
Holiday Bingo	12/8/2022	15 households participated for a total of 15 tenants
Food Bank Distribution	12/8/2022	60 households were served, but it took a few weeks for people to pick up groceries

**Clarksville Housing Authority  
Resident Funds FYE 6/30/2023  
As of 1/18/2023**



Date	Ck #	Amount	Food Bank	Tenant Event Food/Décor	Tenant Event Door Prizes/Gifts
7/22/2022	130802	\$ 269.60	\$ 269.60		
7/29/2022	130812	\$ 172.19	\$ 172.19		
7/29/2022	130814	\$ 43.78	\$ 10.64	\$ 33.14	
8/4/2022	130833	\$ 18.75			\$ 18.75
8/12/2022	130862	\$ 141.32	\$ 141.32		
8/12/2022	130868	\$ 228.67	\$ 228.67		
8/12/2022	130870	\$ 16.09	\$ 16.09		
9/2/2022	130910	\$ 15.80		\$ 15.80	
9/2/2022	130912	\$ 221.79	\$ 141.79		\$ 80.00
9/22/2022	130966	\$ 11.58	\$ 11.58		
9/22/2022	130970	\$ 266.57	\$ 266.57		
9/22/2022	130971	\$ 21.90			\$ 21.90
9/30/2022	130991	\$ 17.54		\$ 11.54	\$ 6.00
10/28/2022	131062	\$ 38.30		\$ 38.30	
12/8/2022	131154	\$ 71.00	\$ 71.00		
12/8/2022	131163	\$ 960.91	\$ 960.91		
12/30/2022	131215	\$ 25.92		\$ 25.92	
<b>Totals</b>		<b>\$ 2,541.71</b>	<b>\$ 2,290.36</b>	<b>\$ 124.70</b>	<b>\$ 126.65</b>



Many donations were received including monetary, food, gifts/door prizes, and decorations. Decorations are stored and reused seasonally.



CLARKSVILLE HOUSING AUTHORITY			
MAINTENANCE CHARGES			
Proposed Changes 1/19/2023 - to go into effect 7/1/2023			
Replace curtain rod		\$4.00 - \$10.00	
Replace mini-blind		\$10.00 - \$20.00	
23 x 42 & 23 x 64 = \$10.00, 34/35/36 = \$14.00			
31/32 = \$12.00, 39 = \$20.00			
Doorbell		\$ 15.00	
Hood vent	(Stainless steel)	Actual Cost	
Fluorescent Bulb (Energy Saver)	40 Watt (4 ft)	\$5.00-\$7.50	
Fluorescent Bulb (Energy Saver)	15 & 20 Watt (2 ft)	\$ 10.00	
Incandescent Bulb Non-Dimmable 60 Watt/LED		\$ 3.00	Increase
Incandescent Bulb Dimmable 60 Watt/LED		\$ 5.00	Increase
40 Watt Appliance Bulb		\$ 1.00	
Heat bulb		\$ 5.00	Decrease
Tissue holder		\$ 10.00	
Toilet seat		\$ 30.00	
Window pane			
	51-1 and 51-2	Actual cost or these amounts plus labor	Actual cost plus labor
	51-3		Actual cost plus labor
Screens			
Window	(Re-Screen)		Actual cost plus labor
	(New Frame)		Actual cost plus labor
Door	Interior		
	Exterior		
	Security Screen		Actual cost & labor
Key		\$ 2.00	Increase
Rekey: All Doors		\$ 45.00	Increase
Ice tray		\$ 1.00	
Sink strainer basket		\$ 1.50	Decrease
Cabinet knob		\$ 3.00	Decrease
Switch	Receptacle	\$ 2.00	
	Cover only	\$ 1.50	
Towel Ring		\$ 15.00	
1 Gallon paint		\$ 41.00	Increase
Light globe or replace fixture	Actual cost or	\$ 20.00	
Screen door closer		\$ 20.00	
Wax-ring		\$ 5.00	
1 Load Trash		\$ 20.00	
Trash can pull		\$ 5.00	
Lock-out charge (after hours)		\$ 30.00	
Stopped up commode/drains	(during hours)	\$30.00/hr	
	(after hours)	\$45.00/hr	
Flooring Repair		Actual Cost	
Door stops		\$ 2.00	
Dryer vent		\$ 10.00	
Drip Pan		\$ 6.00	
8" (Large) Burner Element		\$ 16.00	New
Garbage can		Actual Cost	
Door knob - passage		\$ 20.00	
Door knob - locking		\$ 25.00	
Deadbolt		\$ 30.00	
Screen door latch set		\$ 20.00	
Labor - Cleaning or Repair		\$20/hr	Increase
Labor - After hours		\$30/hr	Increase
Smoke Alarm/C.O. Detector - Tenant Disables		\$ 25.00	
All other tenant damages not listed will be charged at actual cost.			